

“THE CHURCH WITH A WARM WELCOME”

ST. ALBANS BAPTIST CHURCH

196-02 119TH AVENUE, SAINT ALBANS, NY 11412, PH 718-723-8005, FX 718-528-7217

REV. DR. CURTIS T. HARDING, JR., SENIOR PASTOR

DEA. ALAN SPRINGER
DEACON MINISTRY CHAIRPERSON

SIS. HAZEL G. SMITH
TRUSTEE MINISTRY CHAIRPERSON

SIS. PAULETTE PARRIS
CHURCH CLERK

Pastoral Vacancy Announcement

The St. Albans Baptist Church of St. Albans, New York, Inc. located in Queens, New York, is prayerfully seeking a full-time Pastor called by God to be the spiritual leader of the congregation. Our church, “The Church With A Warm Welcome” was founded in 1956 and has an active membership of approximately 160 people.

The Pastor must be licensed, ordained, and must meet and exemplify the characteristics outlined in Titus 1:6-9 and 1 Timothy 3:1-7. We desire a candidate immersed in biblical principles, models a strong prayer life, and practices scripture-based preaching. The Pastor should be led by the Holy Spirit and exhibit a passion to effectively teach and preach the unadulterated word of God. We are seeking a visionary with strong leadership skills who will adhere to the ordinances of the church, enhance Christian development and strive to increase the Kingdom of God. The Pastor should be able to relate to the congregation, represent the congregation within the community and discover ways that the church can support and engage with the surrounding areas. Below is the profile of who we believe can help us be all that God is calling us to be.

Education & Experience:

- Licensed and Ordained
- Bachelor’s or Master’s Degree in Divinity or Theology
- Minimum of 5 years of Pastoral or Ministerial Leadership experience

Preacher/Teacher:

- Preach God’s word accurately, passionately and engagingly
- Help God’s people understand how to apply the Word to their relationships and daily lives
- Assist in establishing and supporting the educational, spiritual and development of programs for children, youth, seniors and all other members
- Train ministers, deacons, deaconesses and counsel members for the building up of the body of Christ.

Evangelism & Missions:

- Grow our church by supporting missions both locally and globally
- Integrate a multi-generational congregation
- Lead in reaching out with the gospel of Jesus Christ to the local community and the broader world
- Strive to convert all to the Christian faith and then provide for their instructions and growth in the faith of the Gospel

Pastoral and Ministerial Expectations:

- Demonstrate a high priority to personal devotion to the Lord
- Call the church to a strong prayer life that shows reliance on God and deep care for others

- Be a servant leader who leads by example
- Visit the sick, shut-in, those in need and the incarcerated whenever possible
- Provide pastoral and biblical counseling to members and dedicate time for weekly counseling
- Refer individuals to professional and biblical counsellors as needed

Administrative and Leadership Expectations:

- Provide guidance to our worship services
- Exercise decisive leadership of the church to achieve our mission and vision
- Serve as a member of all boards, auxiliaries, committees, and organizations of the church - The Pastor is "Ex-Officio"
- Provide oversight and supervision of all the interest of the church, all departments, both spiritual and temporal
- Delegate assignments among ministers and other talented individuals within the congregation

Personal Life:

- Emulate a lifestyle that parallels the biblical requirements for leaders described in 1 Timothy 3: 1-7 and Titus 1: 6-9
- Be personable, relational, influential, professional and trustworthy
- Demonstrate humility, hospitality, love, kindness, compassion and respect to all members of the church and the community

Interested Candidates should submit/upload the following:

1. Cover Letter with completed application
2. Resume
3. Detailed listing of ministerial and pastoral experiences
4. Three references: including one from pastor/clergy, one personal and one professional

Application Process and Timeline:

All information submitted will be treated as confidential. Interested candidates should go to the church's website: <https://www.sabcny.org> and select "Pastoral Search" tab for more details on the position requirements and the church profile.

Complete packages will be accepted through January 31, 2022

Please send requested documents **via** email to pulpit@sabcny.org or by **mail** to:

**St. Albans Baptist Church
196-02 119th Avenue
Saint Albans, NY 11412**

Attention: Wreta Salmon, Chairperson, Pastoral Search Committee

**FINAL CANDIDATES MUST CONSENT TO REFERENCE CHECKS
EDUCATIONAL/CREDENTIAL VERIFICATION
CRIMINAL HISTORY BACKGROUND CHECK AND A DRUG TEST**

CHURCH PROFILE

St. Albans Baptist Church (SABC) is a Christian fellowship in St. Albans, New York. We are “The Church With A Warm Welcome”. We believe in the inerrancy of the Bible. We affirm that we are saved by grace through faith in Christ according to the scriptures. We believe the Christian life involves obedience to the word of God, guidance and empowerment of the Holy Spirit, engaging in worship, fellowship and evangelism.

Our History

St. Albans Baptist Church was established in 1956 with a membership of seven. We are a fellowship that caters to all age groups. In its history, SABC has been led by three pastors, the latest of which will retire from the pastorate at the end of 2021 having served for 37 years.

Our Missions and Outreach

We host a community food pantry serving approximately 300 households on a bi-weekly basis, over 2,000 individuals per month. Prior to Covid-19, we also hosted a monthly Soup Kitchen, providing breakfast and biblical teaching to those in need in the church and community. Recent community outreach has included grade school tutoring sessions, collaboration with health organizations and other professional service organizations showcasing driver’s education, economic literacy, and legal services. Prior to the pandemic, we partnered with the Eastern Baptist Association to evangelize monthly at the New York State Veterans Hospital’s nursing home located right here in St. Albans.

Our Prison Ministry reaches out to the incarcerated and their families to share the love of Jesus Christ by encouraging submission to God’s will. We make monthly visits to the men and women in prisons and jails, conduct worship services, bible studies and provide them opportunities to see hope in Jesus Christ despite their present circumstances. The Ministry and other members also participate in the annual Angel Tree Program to provide Christmas gifts to the children of the incarcerated.

In addition, we financially support three charities on a consistent basis. We have also sponsored missionaries from our membership to evangelize in Kenya and Haiti.

Our Leadership

The spiritual leadership and oversight of SABC is provided by the Pastor. The Pastor has responsibility for teaching, preaching and overseeing the administration of the church. The Pastor is assisted by the Board of Deacons and Deaconesses and the Board of Trustees (the Joint Board) in the governance and administration of the church. We also have seven ministers, a Sunday School Superintendent and two musicians. Other ministry leaders include youth, mass choir, multi-media, performing arts, praise dance hospitality, ushers, and missionary.

Our Congregation

We are a multi-generational church with approximately 160 worshippers on Sunday mornings. Most of our members live within the surrounding areas of St. Albans. The membership includes people with a variety of occupational and educational backgrounds. The membership consists of a wide range of ages from youth, young families to retirees.

Children and Youth

The Sunday School Ministry focuses on Christian education for our children from infancy through 12th grade with the vision of helping them see Jesus as a friend they can go to in prayer. Sunday school classes

are held for all ages. The Youth Ministry, Youth Choir and the Praise Dance Ministry leaders encourage them to use their voices and talents to glorify God.

Our Facilities

The main church building is situated on the corner of 196th Street and 119th Avenue in St. Albans, Queens. The sanctuary can seat up to 300 people and features a balcony and a baptismal pool. The main floor of the building also includes an office for the pastor, a church office, a chapel that seats 30 and a small library. The lower level includes a kitchen, a fellowship hall that seats 100 and a trustee room that seats 12. SABC also owns a parsonage and a large detached single-family house. Adjacent to the parsonage we own a third property, "The St. Albans Community Center for Social & Economic Empowerment, Inc." At this location among other initiatives we administer our community food pantry.

COMMUNITY PROFILE

St. Albans Baptist Church is in Southeast Queens, NY in a primarily single-family, residential neighborhood with a mixture of co-ops, condominiums, and public housing in the broader area. The public-school districts for the area are comprised of districts 28, 29 and part of 27.

Downtown Jamaica serves as one of New York City's major regional retail, employment, and transportation hubs. It is home to educational, theatre/arts, governmental and civic facilities, including the U.S. Food and Drug Administration Regional Laboratory, Social Security Administration offices, Queens Family, Civil, and Supreme Courts, York College-CUNY, Jamaica Center for Arts and Learning and The Jamaica Performing Arts Center.

Parks with rich history in the area include 1) the King Manor Museum and Park, and 2) The 54-acre Southern Queens-Roy Wilkins Park with its mission to enhance the quality of life of residents in southern Queens.

Source: NYC Community Planning Board 12

Summary

We believe God has brought us into fellowship in this community to advance his kingdom in a special way. There is great potential for growth and outreach here. We pray that God will send us His choice of a pastor to equip us to carry out His purposes for us individually, as a body and as a light to the world.

ST. ALBANS BAPTIST CHURCH

196-02 119TH Avenue
Saint Albans, NY 11412

PASTOR APPLICATION FORM

PERSONAL INFORMATION

DATE _____

Name _____
Last First Middle

Present address _____
Street City State Zip

How Long _____ Birth Date _____

Telephone: Home (____) _____ Business (____) _____ Cell (____) _____

Email address: _____ Personal website address (if available) _____

If hired, can you present proof of your legal right to live and work in the country? __YES__ __NO__ __N/A

Number of years lived in the U.S. _____

Marital Status: __Married__ __Separated__ __Divorced__ __Widowed__ __Single

If Married, Name of Spouse: _____

Is this your first Spouse: __YES__ __NO

Names and Ages of Children: _____

ARE YOU ORDAINED: __YES__ __NO

Date and Place of Ordination: _____

Denomination: _____

Have you been baptized by immersion? __YES__ __NO

If you have not been baptized by immersion, would you consider being baptized by immersion? __YES__ __NO

EDUCATION BACKGROUND

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing Address)	NO. OF YEARS COMPLETED	MAJOR & DEGREE
College/University				
Vocational or Technical School				
Graduate School				
Other				

Additional Academic Experiences (post secondary)

Please list courses attempted and whether or not completed: P/T or F/T; dates; institutions and awards received.

Please briefly describe your background: summarize your ministry strength and weaknesses: ministry preferences and vision: and your special interest in ministry.

WORK EXPERIENCE

Work Experience Please list your work and/or ministry experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. Attached additional sheets if necessary.

Name of employer : _____ Name of last supervisor: _____

Address: _____

Phone # _____ **Employment dates:**
From: _____ To: _____

Your last job title: _____

Reason for leaving (be specific): _____

May we contact the employer for a reference? YES NO

Name of employer : _____ Name of last supervisor: _____

Address: _____

Phone # _____ **Employment dates:**
From: _____ To: _____

Your last job title: _____

Reason for leaving (be specific): _____

May we contact this employer for a reference: YES NO

Name of employer : _____ Name of last supervisor: _____

Address: _____

Phone # _____ **Employment dates:**
From: _____ To: _____

Your last job title: _____

Reason for leaving (be specific): _____

May we contact this employer for a reference: YES NO

What evidence is there that you are able to operate cross-culturally and be at home in a multi-cultural community? What experience have you had in a multi-cultural community.

LEADERSHIP ROLES

Leadership of a church involves several roles. Consider the following list (Select top five):

CHURCH LEADERSHIP RESPONSIBILITIES:

- General Pastoral Care
- Oversight and coordination of day to day operations of the church
- Preaching
- Management and Administration
- Youth Ministry
- Training, Counseling, Teaching and Mentoring
- Outreach to the wider community
- Support and oversight of staff and volunteers (leaders and coordinators of various activities)
- Collaborative decision making in boards and committees.
- Personal professional development
- Networking, facilitating partnerships, promoting unity.

In which of these are you strongest? Explain --

In which of these are you weakest? Explain --

What evidence is there to confirm that you have strengths in these:

PROFESSIONAL REFERENCES

Do not list family members or relative for references.

Give one reference who is qualified to speak of your spiritual experience and Christian service. List your current pastor.

Name/Complete Address

Phone

Position

Give one reference who is qualified to speak of your professional training. List your current or most recent supervisor.

Name/Complete Address

Phone

Position

Give one reference who is qualified to speak on your personal experience.

Name/Complete Address

Phone

Position

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

Please Read Carefully, Initial Each Paragraph and Sign Below

Initials

I certify that all the information in this application is accurate and complete to the best of my knowledge and I have not knowingly withheld any information that might adversely affect my chances for employment. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

Initial

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with St. Albans Baptist Church creates an actual or implied contract of employment. I understand that, if I accept employment with St. Albans Baptist Church, it will be on an at-will basis. This means that either St. Albans Baptist or I have the right to terminate the employment relationship at any time for any reason, with or without cause.

Signature of applicant: _____

Date: _____

ALL FINAL CANDIDATES ARE REQUIRED TO SUBMIT TO A BACKGROUND CHECK AND DRUG TEST.

Complete packages will be accepted through **January 31, 2022**. Please send requested documents via email to pulpit@sabcny.org or by mail to St. Albans Baptist Church, Pastoral Committee Search, Attention Wreta Salmon, 196-02 119th Avenue, Saint Albans, NY 11412.